

HH Health System 401(k) Retirement Plan Automatic Enrollment Opt Out Form

(Please read this important retirement plan information as it will impact your paycheck)

Congratulations on your employment with HH Health System! As an employee of the System, you are eligible to participate in HH Health System 401(k) retirement savings plan administered by Fidelity Investments. This plan offers a convenient way to invest in your future by allowing you to make pre-tax and/or after-tax savings contributions via payroll deduction into a choice of three retirement accounts.

To ensure that you take advantage of this great benefit, you can be automatically enrolled in the pre-tax 401(k) retirement plan. **Please note the following important factors when participating in automatic enrollment:**

- If you do not complete and return this form, you will be automatically enrolled in the 401(k) plan
- 3% pre-tax contribution to the plan that is deducted each pay period beginning the first pay period after 30 days of employment. Contributions will be invested in the default investment option
- Please remember to go online at www.netbenefits.com/atwork to designate a beneficiary
- All contributions are subject to a quarterly fee of \$12.00 which will be deducted from your Fidelity account and will be noted on your quarterly statements
- For rehired employees who have no previous investment elections on file, contributions will be invested in the default investment option. If you previously participated in the plan, contributions will be invested according to your most recent investment elections.

For your convenience, Fidelity Investment retirement plan guides for all three retirement plans are available on Employee Self Service under the Benefits tab. For questions about plan provisions, please call Fidelity Investments at 1-800-343-0860 after you receive your first paycheck. For questions regarding automatic enrollment, please contact Human Resources at 256-265-6889. You can fax your completed form to 256-265-6871, email it from your Huntsville Hospital email to hrbenefits@hhsys.org, or bring the form to Human Resources.

If you do NOT want to be automatically enrolled in the 401(k) plan please complete the information below and send it to Human Resources. If this form is not received by Human Resources by the 30th day after your hire date you will be enrolled in the 401(k) plan contributing 3% of your pay.

Employee Name: _____ Employee D#: _____

Hire Date: _____

_____ I **do not** wish to be automatically enrolled in the 401(k) retirement plan. I do understand that I can enroll in the 401(k) retirement at any time by contacting Fidelity Investments.

Employee Signature

Date